



Toyota • Scion • Lexus
TECHNICIAN DEVELOPMENT

Miami Lakes Educational Center and Technical College

Advanced Automotive Service Technology/T-TEN

Only those students who are sponsored by a dealer can be admitted into the Miami Lakes Educational Center and Technical College T-TEN program.

ADMISSIONS PROCESS

Summary

The admissions process begins in the spring prior to fall registration. The T-TEN program is a two year long, training partnership between Toyota and Miami Lakes Educational Center and Technical College. Only those students who are sponsored by a dealer can be considered for the program.

THE STEPS NECESSARY TO ENROLL IN THE ADVANCE AUTOMOTIVE SERVICE TECHNOLOGY/T-TEN PROGRAM ARE:

1. Interview with Toyota dealer. The student contacts the prospective dealer to arrange for an interview. The student is responsible for securing a Toyota sponsorship. This is the major determining factor in becoming a T-TEN student. An interview evaluation will be sent to the T-TEN coordinator, who will inform you of the results.
2. Meet with T-TEN coordinator for student interview and advising. Students who want to enter the T-TEN program for automotive study should obtain a T-TEN application, fill it out completely, and submit it to the T-TEN coordinator.
3. Complete the attached Miami-Dade County Public Schools Workforce Development Education Data Input Form. When completed, deliver it to the Student Services department in Building 1.
4. Take the Test of Adult Basic Education (TABE) test. Schedule the appointment for the test with a counselor. Please note that fees apply.
5. Interview with T-TEN coordinator. Applicants will be contacted by the T-TEN coordinator for an interview.

Admission Process

How to Apply and Enroll – First Time Students

1. Complete an Application for Miami Lakes Educational Center and Technical College
 - a. Applications may be completed two ways:
 - i. On campus at: Miami Lakes Educational Center and Technical College
5780 NW 158th Street
Miami Lakes, Fl. 33027
 - ii. Online at:
<http://mlec.dadeschools.net/AdultVocational/Documents/3999.pdf>
 1. Print completed application and bring to the Student Services Department in Building 1 at Miami Lakes Educational Center and Technical College.
2. Meet with a Counselor
 - a. The counselor will cover information about MLEC, T-TEN, financial aid, assessment testing, and registration.
 - b. The counselor will review the application and get the student entered into the system.
 - c. Students receive their student identification number, which is needed to complete assessment exams and registration.
3. Take the TABE Assessment Exam
 - a. Most new students are required to take the TABE exam.
 - b. New students will be given information about the TABE exam when they meet with the counselor.
 - c. In accordance with Rule 6A-10.040, F.A.C., the minimum basic skills grade levels required for postsecondary adult career and technical students to complete this program are: Mathematics 10.0, Language 10.0, and Reading 10.0. These grade level numbers correspond to a grade equivalent score obtained on the TABE test.
 - d. Students who possess a college degree at the Associate of Applied Science level or higher; who have completed or are exempt from the college entry-level examination; or who have passed a state, national, or industry licensure exam (ASE) are exempt from meeting the Basic Skills requirement (Rule 6A-10.040, F.A.C.)
 - e. It is important to take the TABE seriously.

4. See a Counselor
 - a. Once student has received the approval of the T-TEN Coordinator and taken the TABE exam, they may then see a counselor and register for classes at Miami Lakes Educational Center and Technical College.

5. Pay Tuition by Deadline
 - a. Students must pay their tuition or make arrangements before they are allowed to enroll. Students who are not able to pay for the full tuition may request a partial payment plan.
 - b. Failure to pay tuition by the deadline may result in the student being withdrawn from classes.
 - c. The cost of tuition will be the current Miami Lakes Educational Center and Technical College tuition rate at the time of enrollment.